



HOUSE OF COMMONS

PAAE 2

Member's Reimbursement Form

Personal Additional Accommodation Expenditure (PAAE)

Office use only
Costc/Cat2

M | | | | | | |

Supp/Res ID

7 | 1 | | | | | |

Allowance 514602

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

Claim details

Month/period to be claimed

From

| D | D | M | M | 2 | 0 | Y | Y |

To

| D | D | M | M | 2 | 0 | Y | Y |

Subsistence

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/
Cat5

514637

Accommodation

Mortgage interest £ 514631

Hotel £ 514630

Rent (inc deposits) £ 514632

Council Tax/rates £ 514633

Service Charges £ 514636

Utilities

Gas £ 514636

Electricity £ 514636

Water £ 514636

Oil £ 514636

Telephone

Line Rental £ 514636

Calls £ 514636

Insurance

Buildings £ 514636

Contents £ 514636

Please securely attach required documentation e.g. invoices, receipts etc. in support of all items unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's
Signature

Date

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

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